

SMETHPORT AREA SCHOOL DISTRICT  
MINUTES OF THE WORK SESSION  
APRIL 12, 2021

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:35 p.m. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: Davis, Learn, McKean, O'Day, Okerlund, Simms, and Stratton attended virtually. Tronetti and Wertz attended in-person.

Administrators Present: Anderson, Benson, Dickerson, Kolivoski, London, Rounsville, Wagner, and Zona all attended in-person. Mrs. Woodard was also present.

III. PLEDGE OF ALLEGIANCE

Mr. Wertz

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

V. REPORTS

**Mr. Rounsville** stated he has spent time communicating with various companies to receive quotes for the new dishwasher that is needed. He also said he has spent a lot of time this past month with Mazza and the McClure Company working on the scope for phase II of the energy savings project.

**Mrs. Anderson** presented to the board the extended school year program. Currently we could expect a large group of 25 students to attend. This will run July 12<sup>th</sup>-29<sup>th</sup> from 8:00 a.m. to 12:00 p.m. Monday through Thursday. Mrs. Anderson also alerted the board to the compensatory program she will be running in June for 2 weeks. She is expecting 40 students that have seen some type of regression in learning. She stated that virtual learners are playing a big role in learning loss. She also told the board that the PASA testing program is underway, the process is taking a little bit longer than expected but the students are working their way through testing.

**Mr. Kolivoski** presented a new newsletter to the board that provides updates and information about the tech department. Mr. Kolivoski noted that the tech department will be issuing the monthly newsletter moving forward to provide valuable information to the staff. He also alerted the board of a network outage on March 29. Mr. Rose and Mr. Kolivoski replaced the equipment and got the network back online in a timely fashion. Also presented was the new asset management software to allow the tech department to work more efficiently with the help desk tickets. Mr. Kolivoski discussed the re-organization of the technology office and how they were planning for the return of 1:1 devices at the end of the year.

**Mr. Benson** presented the two students of the month Carson Dunn and Daryn Dalton. Mr. Benson also introduced Jordan Pavlock and Parker Jack from the DECA Club to give a presentation to the board on the success of the program. Jordan and Parker explained to the board DECA's latest achievements, awards, and enjoyment they have received participating in the club. They also thanked the board for continuing to support the program. Lastly Mr. Benson provided the board with the new course guide with 1 new course (AP Art).

**Ms. Zona** shared with the board about the upcoming busy month of May. PSSA testing along with a 6<sup>th</sup> grade camp program will be important events taking place in May. She was also happy to report we continue to see a decrease of at home learning students, as more and more students return to the classroom. Summer School will be held July 6<sup>th</sup>-29<sup>th</sup> and will be targeting the highest needs students, but will accept any students who wish to attend. Lastly Ms. Zona presented the board with a possible budget for the program and shared some of the programs and subjects that will be covered in the summer school program.

VI. COMMUNICATIONS – None.

VII. OLD BUSINESS – None.

VIII. NEW BUSINESS

The following items to be discussed:

1. To consider hiring SSS Special Education Teachers and SSS Special Education Aides for June 14<sup>th</sup> – 24<sup>th</sup>, 2021.
2. To consider hiring ESY Special Education Teachers and three ESY Special Education Aides for July 12<sup>th</sup> – 29<sup>th</sup>, 2021.
3. To consider hiring two (2) HS Summer School Credit Recovery Program Teachers for June 14<sup>th</sup> – July 1<sup>st</sup>, 2021.
4. To consider appointing an aide to complete the remainder of the Temporary Year-long Substitute Aide position for the 2020-21 school year.
5. To consider approving a Letter of Resignation, for retirement purposes, from Brenda Young effective June 8, 2021.
6. To consider approving a Letter of Resignation, for retirement purposes, from Sarah Newton effective June 11, 2021.
7. To consider approving a Letter of Resignation from Bridgot Hernan effective July 1, 2021.
8. To consider approving a job description for SASD Assistant Principal.
9. To consider creating a SASD Assistant Principal.
10. To consider approving an Elementary Summer Program as presented.
11. To consider approving the Smethport Area Jr/Sr High School Student Activities Account for the period ending March 31, 2021.
12. To consider the Seneca Highlands I.U. 9 General Operating Budget for the 2021-22 fiscal year in the amount of \$1,135,255 (Our share is estimated to be approximately \$30,982).
13. To consider an agreement with CARE for Children for Occupational Therapy, Physical Therapy, and Speech Services for the 2021-22 school year (No increase in costs).
14. To consider approving a change in the Food Service Program from the Seamless Summer Option (SSO) to the Summer Food Service Program (SFSP) effective date to be determined.
15. To consider approving the purchase of Bi-Polar Ionization devices for the HVAC System.
16. To consider the Second Phase of the original 2018 GESA with McClure Company for replacement of roof top HVAC units not replaced in Phase 1.
17. To consider approving UGG SASD checklist for Sole Sourcing.

18. To consider approving the following addition(s) to the Substitute Teacher's list for the 2020-21 school year (pending proper paperwork):  
    Kyle Lightner, Smethport, Emergency Certification
  
19. To consider approving the following addition(s) to the Substitute Support Staff list for the 2020-21 school year (pending proper paperwork):  
    Kyle Lightner, Smethport, Clerical/Teacher's Aide

**INFORMATION ITEM:**

- April 18<sup>th</sup> – 24<sup>th</sup> is Administrative Professional's Week with April 21<sup>st</sup> being Administrative Professional's Day.
  
- DECA will present a brief overview of the program and the awards netted.
  
- 21/22 Budget discussion.
  
- ESSER Grant discussion.
  
- Nutrition Inc. will be presenting on April 20<sup>th</sup>.
  
- The Board of Education will be given the following policies for first reading with subsequent approval in May:
  - #137.1 – Extra Curricular Participation by Home Education Students
  - #150 – Title 1 Comparability of Services
  - #626 – Federal Fiscal Compliance with attachments
  - #810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers
  - #810.3 – School Vehicle Drivers

**COMMENDATIONS:**

- Congratulations to the following Students of the Month – Carson Dunn, Jr. High and Daryn Dalton, Sr. High.
  
- Congratulations to Mrs. Kelly Tarbox and the following Gifted students who competed and placed in the **High School Academic Virtual Quiz Bowl**: The Academic Quiz Bowl was held virtually on March 16th. We had three participating teams and our seniors took 2nd place.

**Team 1: \* 2nd Place**

Kassidy DiDomizio  
Parker Jack  
Jordan Pavlock

**Team 3:**

Madison Faes  
Jaidyn Goodman  
Ruth Line

**Team 2:**

Brennan Donovan  
Nathan King  
Caleigh Wolosewicz

- In other news, Mrs. Kelly Tarbox gave us some insight on what's been happening with STEM: 4<sup>th</sup> – 6<sup>th</sup> graders learned about kinetic and potential energy and completed an investigation using rubber bands; K – 2<sup>nd</sup> graders learned about weather where K & 1<sup>st</sup> grade made windsocks and 2<sup>nd</sup> grade made kites; 3<sup>rd</sup> graders did the Egg Drop Challenge. The winners from the Egg Drop Challenge were Room 301 – Vincent Bailey, Samuel Benson, and Lucas Himes. The winners from Room 304 were Mathias Fontaine and Isabelle Tanner. Congratulations to Mathias and Isabelle for winning the Egg Drop Championship round.
- Congratulations to Braedon Johnson who was named to the I.U. 9 Wrestling League All-Star. Braedon won a district championship, finished second at regionals, and was a Super Regional qualifier at 126 pounds.
- Congratulations to Layne Shall who was named to the NTL Boys' Basketball All-Stars.

**NOTE:** Executive Session may be held between tonight's meeting and the next board meeting.

IX. PUBLIC TO BE HEARD – GENERAL ITEMS

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X. ADJOURNMENT

Moved by Tronetti, seconded by Learn to adjourn the meeting at 8:47 p.m.

Respectfully Submitted,

Jeffrey S. Wagner  
Secretary of the Board