

SMETHPORT AREA SCHOOL DISTRICT  
MINUTES OF THE REGULAR BOARD MEETING  
JANUARY 13, 2020

I. CALL TO ORDER

Mr. Dan Wertz, President of the Board of Education, called the meeting to order at 7:30 p.m. in the Smethport Area Elementary School.

II. ROLL CALL

Members Present: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.

Member Absent: Tronetti.

Administrators Present: Benson, Jordan, London, Rounsville, Zona.

Mrs. Woodard, Mrs. Anderson, Mr. Kolivoski, and Mrs. Zeigler were also present.

III. PLEDGE OF ALLEGIANCE

Mr. Wertz

Mr. Wertz announced that the Board met in Executive Session prior to tonight's meeting to discuss personnel matters and negotiations for an expiring Collective Bargaining Agreement.

IV. PUBLIC TO BE HEARD – AGENDA ITEMS ONLY

Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.

Mr. Bill Bailey spoke in favor of the Trap Team and asked for the school's assistance with holding meetings at school, allowing for student awards, yearbook pictures, and providing academic eligibility information/grade records for the Smethport students that choose to participate.

V. MINUTES

Moved by Davis, seconded by Learn to approve the following minutes:

Reorganization Meeting, December 4, 2019

Special Meeting, December 11, 2019

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.

No: None. Absent: Tronetti.

VI. TREASURER'S REPORT

Moved by Stratton, seconded by Okerlund to approve the Treasurer's Report for November 2019.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.

No: None. Absent: Tronetti.

Moved by O'Day, seconded by Shonts to approve the Treasurer's Report for December 2019.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.

No: None. Absent: Tronetti.

VII. BILL AND SALARY LIST

Moved by O'Day, seconded by Davis to approve the January 2020 Bill and Salary List. Mrs. Jordan alerted the Board that checks written in December were entered in Tenex software in the report format that they have seen in the past. Checks written in January were entered in the new Skyward Qmlativ software and the Skyward reports display those checks. She also indicated that we may be trying other report formats before we decide on one to use moving forward.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

VIII. COMMUNICATIONS – None.

IX. SUPERINTENDENT'S REPORT

**Mr. David E. London**, Superintendent, asked Mr. Benson to introduce the HS Students of the Month. He introduced Oliver Johnson, Sr. High and Owen Holmberg, Jr. High and recognized both for their accomplishments.

- SASD Data Report – Mr. London provided the Board with a Power Point presentation to present the District-wide student academic data/testing scores as compiled through state testing along with PVAAS, Future Ready Index, and SPP scores. Next month the Principals will provide information related to the individual schools and how the students are doing on state tests.

X. OLD BUSINESS

1. Moved by O'Day, seconded by Shonts to remove from table the consideration of approving a Community Trap Team.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

XI. NEW BUSINESS

(Any new hires under New Business are hired subject to the restriction that the hire will not be finalized unless all of the ACT 168 requirements relative to provisional employment have been met. He/She shall not be permitted to work with or have direct contact with children until all of the mandates of ACT 168 of 2014 have been compiled and the results are determined to be satisfactory to the District).

1. Moved by Stratton, seconded by Shonts to approve the Smethport Area Jr.-Sr. High School Student Activities Account for the period ending December 31, 2019.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

2. Moved by Learn, seconded by Okerlund to approve the following addition(s) to the Substitute Teacher list for the 2019-20 school year (pending proper paperwork):  
Jan Adamoski, Smethport, IU9 Emergency Guest Program  
Matthew Causer, Turtlepoint, Emergency  
Thomas Kerek, Kane, Emergency

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

3. Moved by Davis, seconded by Stratton to approve the following Fall Sports Head Coaching Supplemental position(s) for the 2020-21 school year:

Head Cheering Coach - Fall.....	Amber Berlin
Head Cross Country Coach .....	William Stephen
Head Football Coach .....	Adam Jack
Head Golf Coach.....	Tom Alfieri
Head Volleyball Coach.....	Teri Spittler

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

4. Moved by O'Day, seconded by Davis to approve creating a teaching position for a Secondary 7-12 Emotional Support Program.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

5. Moved by Learn, seconded by Stratton to appoint Shawna Wolfgang as a Secondary 7-12 Emotional Support Teacher effective February 3, 2020, starting at Category I (Bachelors), Step 1.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

6. Moved by Okerlund, seconded by Stratton to appoint Brittany Ginkel as a Secondary Learning Support Long-term Substitute Teacher for the Spring Semester of the 2019-20 school year effective February 3, 2020 at Category IV, Step 1.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

7. Moved by O'Day, seconded by Davis to appoint Kristin Strauss as an Elementary Short-term Substitute Teacher from January 14, 2020 to February 28, 2020.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

8. Moved by McKean, seconded by Davis to approve purchasing 2<sup>nd</sup> Semester German Course through VLN from January 13, 2020 through May 28, 2020 at a cost of approximately \$18,900.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

9. Moved by O'Day, seconded by Learn to approve the Audit Report of the Smethport Area School District for the fiscal year ended June 30, 2019 as presented by BWB.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

10. Moved by Davis, seconded by McKean to approve the following policies:

- Policy #224 – Care of School Property.
- Policy #237 – Electronic Devices – Students.
- Policy #708 – Lending of Equipment & Books.
- Policy #814 – Copyright Material.
- Policy #815 – Acceptable Use of Internet, Computers, & Network Resources.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

11. Moved by Shonts, seconded by Stratton to approve members of the DECA Club to attend the PA State DECA Conference in Hershey, PA from February 19-21, 2020.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

12. Moved by Okerlund, seconded by Davis to approve the SASD Elem & HS as a site based mentoring location for Big Brothers & Big Sisters.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

13. Moved by O'Day, seconded by Shonts to approve a Repository sale of a property in Sergeant Township as requested by the McKean County Tax Claim Bureau.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

14. Moved by O'Day, seconded by McKean to approve a MOU with the Smethport Regional Youth Trap Team (SRYTT) as presented.

Carried by roll call vote as follows: Yes: Davis, McKean, O'Day, Okerlund, Shonts, Stratton. No: None.  
Absent: Tronetti. Abstain: Learn, Wertz.

15. Moved by Okerlund, seconded by Stratton to approve SRYTT list of Volunteer Instructors, Coaches, and Volunteers as presented and pending proper paperwork.

Carried by roll call vote as follows: Yes: Davis, Learn, McKean, O'Day, Okerlund, Shonts, Stratton, Wertz.  
No: None. Absent: Tronetti.

#### **INFORMATION ITEMS:**

- Review 2020-2021 School Calendar.
- Sherri Swanson will be filling in for Mary Kay Peters, during her illness, as Hamlin Township Tax Collector until further notice.
- Mel Burt's request to transfer into the full-time Elementary Cafeteria position was approved. Her first day in the position was January 2, 2020. Heather Snyder's request to transfer into the part-time 5 hr. High School Cafeteria position was approved. Her first day in the position was January 9, 2020.

**INFORMATION ITEMS (Continued):**

- Lead testing report for 2019.
- Mr. Woodring's Leave of Absence has been postponed from mid-December to possibly mid-January.
- January is School Director Recognition Month. A special **THANK YOU** to our School Directors for their time, dedication, and guidance year-round. Mrs. Jordan read a PSBA Resolution marking January 2020 as School Directors Recognition Month and thanking School Directors for their volunteer service to the schools that they represent. Mr. London invited everyone to stay after the meeting for refreshments.

**COMMENDATIONS:**

- Congratulations to the following DECA Members who qualified for State Competition in Hershey in February:
  - Connor Alfieri – Sports and Entertainment Marketing
  - Kassidy Didomizio – Principles of Business Management
  - Anna Holohan – Marketing Communications
  - Parker Jack – Business Services Marketing
  - Braedon Johnson & Kolby Wilber – Travel and Tourism Team
  - Haley Leet – Restaurant and Food Service Management
  - Richie McDowell & Trevor Zuver – Sports and Entertainment Marketing Team
  - Jordan Pavlock – Quick Serve Restaurant Management. Jordan also won “The Outstanding Student Award”, “Best Role Play”, and “Best Test Score” at the District Competition.
- Good luck to the following Seneca Highlands Career and Technical students who will be representing Smethport Area High School at the Skills USA Competition in January: Cory Dart, Justin Gallup, Summer Tanner, Wyatt Yocum, and Sarah Young.
- Thank you to the HS Life Skills class for decorating for the craft show and to the staff and students for helping to make this year's craft show a success.
- Congratulations to the following Students of the Month: Oliver Johnson – High School and Owen Holmberg – Jr. High. Justin Gallup, 3<sup>rd</sup> year Welding student, received Student of the Week at the CTC for the week of December 16, 2019.

**NOTE:** Executive Session may be held between tonight's meeting and the next board meeting.

- XII. PUBLIC TO BE HEARD – GENERAL ITEMS – None.  
Allegations regarding students or employees are to be provided to the Administration. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- XIII. ADJOURNMENT  
Moved by Learn, seconded by Shonts and carried unanimously to adjourn the meeting at 8:35 p.m.

Respectfully Submitted,

Susan M. Jordan  
Secretary of the Board