

# SMETHPORT AREA SCHOOL DISTRICT

Home of the HUBBERS



**Smethport Area  
School District**  
**Administration Office**  
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**David E. London**  
Superintendent

**Susan M. Jordan**  
Business Manager

**Robert W. Miller**  
High School Principal

**Kristin Zona**  
Elementary Principal

**Julia E. Anderson**  
Director of  
Special Education

**Kevin C. Kolivoski**  
Technology Coordinator

August 17, 2018

Dear Parent/Guardian:

The Smethport Area School District is pleased to announce that we will begin using the Raptor Visitor Management System in both of our schools to strengthen our program of campus safety for students and staff members. The Raptor Visitor Management System will be used along with our new security vestibules and access control system for visitor management. All visitors to our schools will enter into a new security vestibule. The Elementary School security vestibule is marked as entrance 11A (the main entrance) and the High School security vestibule is marked entrance 1A (near the auditorium, up the new steps or ramp). The Raptor system will better allow us to screen visitors, contractors, and volunteers in our schools and provide us with a safer environment for our students and staff.

Upon entering a school, visitors will be asked to present an ID such as a Driver's License, which can either be scanned or manually entered into the system. If a parent or guardian for any reason does not have a US government-issued ID, the school staff member can use any form of identification and manually enter the person's name into the Raptor system. The Raptor system will check to ensure that registered sexual offenders are not entering our school campuses without our knowledge. The Raptor system checks the visitor's name and date of birth for comparison with a national database of registered sex offenders. The registered sex offender database is the only official data base checked by the Raptor system. No other data from the ID is gathered or recorded and the information is not shared with any outside agency. Once entry is approved, Raptor will issue a badge that identifies the visitor, the date and the purpose of his/her visit. A visitor's badge will not be necessary for those who visit our schools simply to drop off an item in the security vestibule or pick up an item in the security vestibule. All students, arriving late and departing early, will sign in and out of the building through the security vestibule.

The safety of our students is our highest priority and the Raptor Visitor Management System allows us to quickly identify and record those who wish to enter our schools. Thank you in advance for your understanding, cooperation and support in enhancing the school safety protocols in the Smethport Area School District.

Sincerely,

David London, Superintendent